# Checklist for Graduation and Degree Approval Request

# For Graduate Degree Students, Rajamangala University of Technology Srivijaya

1. Student’s name (Mr./Mrs./Miss)……………………………………….……………………………Student ID: …..…………………………………..……….

2. Program: ..................................................... Department: ........................................................... Faculty: ..........................................

Study plan: 🞏 Plan A (🞏 Plan A1 🞏 Plan A2) 🞏 Plan B Category: 🞏 Full-time 🞏 Part-time

3. Thesis/Independent Study Title  
 (English) ......................................................................................................................................................................................................

🞏 Passed the examination of the thesis/independent study on (Date/Month/Year)……………..................................

🞏 Passed the final oral examination of thesis/independent study on (Date/Month/Year)………………………………..

4. The student has revised the thesis/independent study as advised by the examination committee and the following documents have been submitted as part of the graduation request.

🞏 5 copies of the bound thesis/independent study 🞏 A CD of the PDF complete thesis/independent study

5. The thesis/independent study has been presented in academic conference(s) and published in the publication as

required by the graduation regulations of Graduate Studies as follows.

🞏 Journal publications

*(Give the details of the journal using APA 7th referencing style.)*

1. …..…………………………………………………………………………………………………………………………………………………………………….………

Journal category: 🔾 National (TCI) 🞏 Tier 1 🞏 Tier 2

🔾 International 🞏 ERIC 🞏 MathSciNet 🞏 Scopus (SCIE, SSCI, and AHCI) 🞏 JSTOR 🞏 Project Muse

Publication status: 🔾 Published 🔾 in press 🔾 Accepted for publication

2. …………………………………………………………………………………………………………………………………………………………………………………..

Journal category: 🔾 National (TCI) 🞏 Tier 1 🞏 Tier 2

🔾 International 🞏 ERIC 🞏 MathSciNet 🞏 Scopus (SCIE, SSCI, and AHCI) 🞏 JSTOR 🞏 Project Muse

Publication status: 🔾 Published 🔾 in press 🔾 Accepted for publication

🞏 Number of conference presentations: ………………………….presentation(s)

*(Give the details of the journal using APA 7th referencing style.)*

1. …..…………………………………………………………………………………………………………………………………………………………………………….

Conference category: 🔾 National 🔾 International

Publication status: 🔾 Published 🔾 in press 🔾 Accepted for publication

2. .………………….……………………………………………………………………………………………………………………………………………………………..

Conference category: 🔾 National 🔾 International

Publication status: 🔾 Published 🔾 in press 🔾 Accepted for publication

🞏 Other forms of publication (Specify if publication is made in other forms, e.g. patent registration)

………………………………..…………………….……………………………………………….....…………………………………………………………………………

🞏 No presentation or published work (Specify the reason(s) and attach the relevant documents e.g. relevant research funding condition that terminates the publication (Specify the research fund))

..……………………………………………...….….……………………………………………….....………………………………………………………………………

6. Passed the test of foreign language proficiency

🞏 RMUTSV Test 🞏 Paper-based TOEFL 🞏 Computer-based TOEFL

🞏 Internet-based TOEFL 🞏 IELTS 🞏 TU-GET

🞏 CU-TEP 🞏 PSU-TEP 🞏 RMUTSV English Intensive course

on (Date/Month/Year)........................................................................................................

7. Is the student under prosecution in any case or the university punishments: Yes 🞏 No 🞏

8. 🞏 The submission of degree certificate and graduation request form was made on (Date/Month/Year)......................

9. For students with A2 study plan

Completion of courses and credits required by the study program: 🞏 Yes 🞏 No GPA: ………………………

10. Does the student have any balance owed to the university? 🞏 Yes 🞏 No

11. Completion of comprehensive examination: 🞏 Yes 🞏 No On (Date/Month/Year): ……………………………………………..

|  |
| --- |
| Signature..........................................................Student  (........................................................)  ............./.........................../.............. |

|  |
| --- |
| Signature..........................................................Advisor  (........................................................)  ............./.........................../.............. |

Signature........................................................Chair of the Program

(........................................................)

............/......................../...............

**Results**

Has the student completed all graduation requirements and degree approval required by the Graduate Studies Committee?

* Yes
* No

|  |  |
| --- | --- |
| Signature..........................................................Chair of the Program  (........................................................)  ............/.........................../............... | |
| **Comments of the Dean** | **Comments of the Graduate Studies Committee** |
| 🔾 Approved  🔾 Not approved due to.....................……............................  ........................................................................................................  ........................................................................................................  Signature..................................................  (................................................)  Dean of..................................................  ............ /................/.............. | 🔾 Approved  🔾 Not approved due to.....................……..............................  …………………………………………………………………….……………………………………………………...........................................................……………….  Signature ....................................................................  (..................................................................)  Chair of the Graduate Studies Committee  ............../.....…........./................ |

**Notes:** 1. Please type all information legibly and correctly into the form.

2. The candidates must submit the degree certificate and graduation request form by the specified date

3. Student clearance form and graduating student exit survey need to be submitted along with this form.